



# Choice Advocacy



Person Specification –Advocate

Criteria	Essential	Desirable	Identified by
Experience	<p>Experience of working with adults with learning disabilities.</p> <p>Experience of working within a multi ethnic community.</p> <p>Experience of working within multi agencies.</p> <p>Experience of collecting information and presenting.</p>	<p>Significant experience of working with adults with learning disabilities.</p> <p>Advocacy experience for adults with learning disabilities.</p> <p>Experience of working with people from South Asian Communities.</p> <p>Dealing with complaints of service users.</p> <p>Developing Networks with specialist services.</p> <p>Experience of producing reports</p>	<p>Application Form,</p> <p>Interview</p> <p>References</p>
Knowledge, Abilities and Skills	<p>A strong understanding of advocacy and user involvement.</p> <p>Skills of working with and listening to adults with learning disabilities.</p> <p>Understanding of the rights and needs of adults with learning disabilities.</p> <p>Knowledge of the White Paper 'Valuing People'</p> <p>Excellent communication skills with adults with learning disabilities.</p> <p>Ability to negotiate effectively with or on the behalf of people with learning disabilities.</p> <p>Basic computer literally skills</p> <p>Ability to effectively influence decisions as directed by people with learning disabilities.</p>	<p>Good amount of knowledge of services for people with learning disabilities in Bradford District</p> <p>Knowledge of legislation affecting adults with learning disabilities</p> <p>Knowledge of National and Local standards of learning disability services</p> <p>Good computer literacy skills including Access, Word and the Internet.</p> <p>Ability to communicate in Urdu or Punjabi.</p>	<p>Application Form</p> <p>Interview</p>

	<p>An understanding of issues surrounding confidentiality and data protection</p> <p>A basic knowledge of services available to adults with learning disabilities within Bradford.</p> <p>The ability to research appropriate information locally and nationally.</p> <p>The ability to access information and advice.</p> <p>The ability to work on own and manage own time</p>		
Personal Qualities	<p><u>Someone who:</u></p> <p>Adults with learning disabilities find easy to relate to.</p> <p>Listens to and respects adults with learning disabilities.</p> <p>Understands and values adults with learning disabilities role in decisions being made about them.</p> <p>Has a commitment to ensuring the needs of people with learning disabilities are addressed within the work of Choice Advocacy.</p> <p>Has confidence and can work on own initiative.</p>		<p>Interview</p> <p>References</p>
Training		<p>Relevant qualifications including A NVQ level 3 Certificate/Qualification relating to work with adults with learning disabilities or equivalent Community Work/Social Work Qualification</p> <p>Education to degree level</p>	<p>Application Form</p> <p>Interview</p>
Equal Opportunities	Awareness of non-discriminatory practice		<p>Application Form</p> <p>Interview</p>
Special Requirements	<p>Able to work independently for the advocacy service, and demonstrate no actual or perceived conflict of interest.</p> <p>Willing and able to travel around Bradford District.</p> <p>Post requires an enhanced CRB check.</p>		<p>Application Form</p> <p>Interview</p>

